



Secretaries' Digital and Data Committee

## Minutes

Wednesday, 23 November 2022, 11.00am – 1.15pm

### 1. WELCOME AND INTRODUCTIONS

The Chair welcomed members to the meeting and no conflict of interests were declared.

#### A. Minutes and action items

The Committee endorsed the minutes and action items from the 19 October 2022 Committee meeting.

The Committee noted action item 2021/54 was in-progress and requested an update at the first SDDC meeting in 2023.

#### B. Sub-Committee back brief

The Committee were advised the Digital Leadership Committee held their last ordinary meeting for 2022 on 27 October 2022. The key topics discussed included architecture policy and the need for integration of apps across government.

#### C. 2023 draft Forward Work Program

The Committee agreed to the draft 2023 Forward Work Program (FWP) with minor edits including reflecting the SDDC's position that it would not provide individual project/program governance. Members agreed for the APS reform standing item to be retitled to 'Reform Strategic Discussions' to enable the SDDC to address whole of government key challenges. The APS Reform Office will work with the Secretariat to build into the Forward Work Program strategic opportunities and challenges for consideration in 2023.

The Attorney-General's Department advised they have provided input into mapping led by the Department of Industry, Science and Resources which shows the relationship between digital, data and cyber in an A3 placemat. Secretary Jones offered to share the draft with members for their consideration to compliment the 2023 Forward Work Program.

Item	Action	Lead Agency	Due Date
2022/30	The APS Reform Office will work with the Secretariat to build into the Forward Work Program strategic opportunities and challenges.	APS Reform Office/DTA	December 2022

Item	Action	Lead Agency	Due Date
2022/31	The Attorney-General's Department offered to share via the Secretariat, draft mapping of the relationship between digital, data and cyber.	AGD	December 2022

### 2. DIGITAL & DATA STRATEGIC ISSUES

**A. APS Reform verbal update**

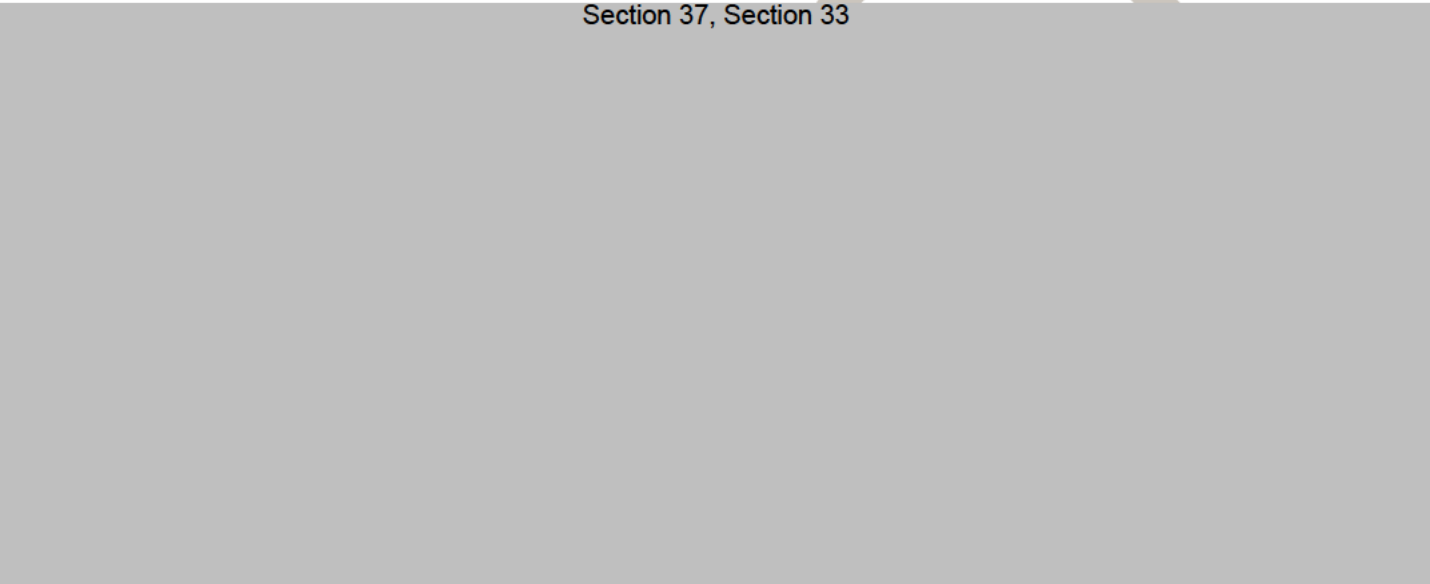
The Committee was provided with a verbal update on APS Reform and noted a pilot program of future-focussed capability reviews of agencies to identify urgent and emerging capability needs in areas including whole of government collaboration, culture, and behaviours. Members were advised that a capability reinvestment fund has been established, with \$25 million over 2 years from 2023-24 to invest in organisational capability across the APS.

The Committee noted the APS Reform office is establishing an in-house consulting function based on a networked approach involving different areas across government. This will strengthen core capabilities and governance functions to better connect existing expertise across the Australian Public Service. Members were advised that 55 initiatives have been identified as part of the APS Reform agenda.

The Committee noted the APS Reform Office will work with agencies to co-design details of the implementation approach, and will offer information sessions prior to seeking proposals for the Capability Reinvestment Fund.

**B. Cyber and Digital Identity Resilience**

Section 37, Section 33



Members agreed for an agenda item on the national strategy of engagement for cyber and digital identity to be included for discussion at the next meeting Section 33, Section 47C



Item	Action	Lead Agency	Due Date
2022/32	An agenda item is to be prepared for discussion at the next meeting on the National Strategy of Engagement for cyber and digital identity resilience.	Home Affairs	February 2023

**C. Data assets**

The Committee was provided an update on the development of the data inventories program which has invested \$16.5 million to deliver the data inventories catalogue to Australian Government by June 2023. The first tranche has involved engagement with agencies that hold large data sets, and the Office of the National Data Commissioner (ONDC) has received strong support in the development of the data inventories program.

Members were advised the ATO, Australian Bureau of Statistics and the DTA will be invited to participate in tranche 2, and the Committee **noted** the expertise and contributions of these agencies will be valuable in strengthening the DTA and Department of Finance’s digital and data strategy.

Members **noted** the program funding for developing the Australian Government agencies’ data inventories, and that the build of the Australian Government Data Catalogue is almost fully committed.

The Committee **agreed** for the ONDC to return to the SDDC in mid-2023 seeking agreement to extend or accelerate the data discovery program, following testing with agencies that the data inventory is accessible and using an evidence base to confirm the correct data sets are being collected.

Item	Action	Lead Agency	Due Date
2022/33	The Committee agreed for the ONDC to return to the SDDC in 2023 seeking agreement to extend or accelerate the data discovery program, following testing the inventory is accessible for agencies and using evidence to ensure the correct data sets are being collected.	ONDC	June 2023

### 3. DIGITAL INVESTMENT

#### A. Integrated Digital Investment Plan (IDIP)

The Committee were advised that some portfolios have not provided information to the DTA which has delayed the development of the IDIP, and work is currently underway to improve how portfolio agencies engage early with the DTA on digital and ICT investments.

Members **agreed** on the need for a coordinated top-down approach to drive the collection of data to: reduce duplication; inform future budget cycles; and support bids for system capability uplift, improved workforce planning, and enhancements to the Government’s cyber security.

The Committee **agreed** to the DTA developing a conceptual model of long, medium and short-term planning requirements for digital and ICT investments and **agreed** to include a cyber capability uplift as an additional criterion for investment prioritisation for use in the 2023-24 Budget context.

The Committee also **agreed** to the timing for IDIP activities in 2023 and **noted** members will be consulted out of session once all the data from the current wave collection has been received.

#### B. Reform of the Hosting Certification Framework

Section 33, Section 47

### C. myGov App strategy update

The Committee noted the myGov App is ready for release. The new technology platform will support the longer-term vision and goals for myGov, including how the app will integrate with member services and align with the enhanced myGov product strategy.

The mobile capability of the application is scalable, providing functionality to rapidly make changes as required. Members noted the soft launch will be held on 2 December 2022 and will see deployment of the app to both the apple and google app stores, ahead of the formal release at the Sydney Opera House on 5 December 2022 by the Hon Bill Shorten MP, Minister for Government Services.

The Committee was shown a video presentation on 'Introducing the myGov App' with a focus on:

- engagement with customers in the design and development of the myGov App strategy.
- an update on the myGov journey which commenced in 2013 to provide individuals with secure online access to a range of services via one front door.
- capacity of the app to improve customer demand and compliment the enhanced myGov website, making use of app features that offer citizens a convenient and easy way to access myGov and connected services.
- customer experience at the centre of the myGov app design, with over 4,000 customers engaged during the beta phase, and over 2,000 customers participating in research to validate the app strategy during 2022.

Members noted that Services Australia will continue to collaborate with consumer groups and other agencies to provide improved online access and support for citizens accessing government services through myGov.

The Committee was advised biometrics will be used to support logins, including facial and fingerprint recognition, to enable access to the app on a mobile device.

Members agreed to hold an out-of-session deep dive on Digital Identity Resilience, covering what it means for government linking with the recommendations from the Independent Review of the APS and the myGov User Audit review, including the role of government in the broader, whole of nation digital ecosystem.

Item	Action	Lead Agency	Due Date
2022/34	The Committee to hold an out-of-session deep dive on Digital Identity Resilience to explore implications for government in the broader, whole of nation digital ecosystem.	Home Affairs	December 2022

### D. Progress of the myGov Audit

The Committee noted the scope of work being undertaken for the myGov User Audit and that while recent re-platforming strengthened the myGov user experience, there are further improvements to be made. Citizen expectations, particularly relating to security, data management and privacy, continue to grow. Users have also expressed the desire to complete their transactions, from end-to-end in the digital channel.

The Committee was advised the panel are in the final stages of settling recommendations ahead of the report being submitted to Government in 4 weeks' time following public engagement and state and territory round table events.

Members **agreed** to hold an out-of-session deep dive on the recommendations of the myGov audit. At this workshop the Committee will develop and agree on a pathway for government to work with Services Australia and the DTA on the upcoming budget comeback. The workshop will assist the SDDC by deciding on the next steps prior to briefing the Secretaries Board. Other agencies including DFAT and Health are to be invited to take part in the conversation.

Item	Action	Lead Agency	Due Date
2022/35	The Committee to hold an out-of-session deep dive on the recommendations of the myGov audit. Members will develop and agree on a pathway for government to work with Services Australia and the DTA on the upcoming budget comeback. The workshop will assist the SDDC by deciding on the next steps prior to briefing Secretaries Board.	myGov Audit Secretariat	December 2022

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#### 4. DIGITAL ASSURANCE

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##### A. Simplified Trade System (STS)

The Committee **noted** the Taskforce's progress on STS digital and data elements of the STS program. The Committee was advised of the 2022-23 October Budget outcomes that will aid the alignment of trade reforms to provide importers and exporters with an improved user experience.

The Committee was advised industry is at the centre of the STS program, and members **noted** letters have been sent to some Secretaries and will soon be sent to others seeking support ahead of budget proposals being developed on the interoperability of the cargo system.

Members discussed the regulatory changes required for cross border trade and **noted** the microeconomic potential that could be achieved by reducing existing inefficiencies across agencies with regulatory requirements across the trade sector, which include the Department of Agriculture, Home Affairs and the ATO.

The Committee **agreed** to continue enterprise-wide leadership and support for the STS agenda, ensuring agency-led reforms are visible and to align with whole of government STS engagement with business, state and territory governments, international partners, and relevant ministers.

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#### 5. OTHER BUSINESS

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Section 47

The Chair thanked members for attending and the meeting closed at 1.19pm.

CABINET